



## COVID-19 Safety and Facility Use Guidelines

November 16, 2020

Marion County has recently revised its restrictions on gatherings because of the increase in COVID cases. We will continue to observe the general guidelines from our August 16 update. In addition, based on State and County guidelines, here is how we will adjust ministry and facility use:

- Sunday worship won't be affected significantly. We have removed some seats to ensure worshipers are following 6' social distancing guidelines.
- We will still open the toddler room for childcare during the 10:45 worship service, but we are limiting the number of kids we care for. Use the links we send out each week to register so we can track worship and childcare attendance.
- Grow Classes and mid-week Student Ministry will continue in person, but we will have no more than 25 persons in a room at time and we will maintain at 6' social distance.
- FIEC and Neighborhood Ambassadors will continue to meet. We will have no more than 25 persons in a room at time and we will maintain at 6' social distance.
  - We will perform temperature screening and health check on students and teachers for ministry gatherings.
- We are encouraging church staff to work from home. While some staff may be working in the building, the office will be open by appointment only. Contact the church office via email ([office@faithliveitout.org](mailto:office@faithliveitout.org)) to schedule an appointment.
- It's all the more important to make sure you wear a face covering over your mouth and nose when in the building and that you maintain 6' social distance from others.

We know this has been frustrating and tiring. We are thankful for everyone's patience, endurance, and flexibility. We will get through this together, with God's help.

August 7, 2020

### General Guidelines

- We will follow CDC and Marion County Health Department guidelines on restrictions and guidelines for church worship and social gatherings.
- In addition to general sickness policies, anyone should refrain from entering the building if exhibiting one or more of the following COVID-19-related symptoms that is not otherwise explained (based on CDC Guidance):

- A fever of 100.4° F or greater or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Diarrhea
- Muscle pain or body aches
- Headache
- Sore throat
- New loss of taste or smell
- Congestion or runny nose
- Nausea or vomiting
- We will follow Indiana State Department of Health [guidelines](#) for determining when people can return to church after suspected COVID infection.

## Facility Use

- As of August 2020, we are limiting use of the facility to Faith Church ministries.
- Every event, no matter size, needs a contact person to connect with the church office. Kristen King will be the staff point person for coordinating facility use ([kristen@faithliveitout.org](mailto:kristen@faithliveitout.org)).
- Kristen will communicate COVID policies and room use instructions to the contact person (upon reservation going on calendar) and follow up to verify attendance and room cleaning.
- Faith will provide cleaning supplies in each room. It is the responsibility of those using the room to follow room cleaning instructions after room use. Acceptance of cleaning and COVID procedures will be acknowledged by volunteers to ensure policies are followed.
- Any use of room(s) must be logged in the church office.
- Faith has quick-check thermometers for church wide use. A thermometer can be found in the staff work room (with the First Aid kit in the cabinet). Contact Kristen King if you need more.
- Anyone who comes to the facility and shows COVID symptoms (or is reasonably believed to have been exposed to COVID) will be asked to exit the facility as quickly as possible. Children will be taken to room 144 next to the kitchen and parents will be contacted.
  - Room 144 should not be used for other purposes.
- Because of the potentially serious consequences of contracting COVID, we ask volunteers to [sign a form](#) stating that they understand the risks in serving.