



## **COVID-19 Safety and Facility Use Guidelines**

August 7, 2020

### **General Guidelines**

- We will follow CDC and Marion County Health Department guidelines on restrictions and guidelines for church worship and social gatherings.
- We will maintain a special COVID-19 page on our website with up-to-date information on COVID-related requirements for facility use/church attendance – e.g., social distancing, face coverings, health screening, building capacity.
- In addition to general sickness policies, anyone should refrain from entering the building if exhibiting one or more of the following COVID-19-related symptoms that is not otherwise explained (based on CDC Guidance):
  - A fever of 100.4° F or greater or chills
  - Cough
  - Shortness of breath or difficulty breathing
  - Fatigue
  - Muscle pain or body aches
  - Headache
  - Sore throat
  - New loss of taste or smell
  - Congestion or runny nose
  - Nausea or vomiting
  - Diarrhea

We will follow Indiana State Department of Health guidelines for determining when people can return to church after suspected COVID infection.

### **Facility Use**

- As of August 2020, we are limiting use of the facility to Faith Church ministries.
- Every event, no matter size, needs a contact person to connect with the church office. Kristen King will be the staff point person for coordinating facility use.
- Kristen will communicate COVID policies and room use instructions to the contact person (upon reservation going on calendar) and follow up to verify attendance and room cleaning.
- Faith will provide cleaning supplies in each room. It is the responsibility of those using the room to follow room cleaning instructions after room use. Acceptance of cleaning and COVID procedures will be acknowledged by volunteers to ensure policies are followed.



**FAITH**  
CHURCH

- Any use of room(s) must be logged in the church office.
- Faith has quick-check thermometers for church wide use. A thermometer can be found in the staff work room (with the First Aid kit in the cabinet). Contact Kristen King if you need more.
- Anyone who comes to the facility and shows COVID symptoms (or is reasonably believed to have been exposed to COVID) will be asked to exit the facility as quickly as possible. Children will be taken to room 144 next to the kitchen and parents will be contacted.
- Room 144 should not be used for other purposes.
- Because of the potentially serious consequences of contracting COVID, we will ask volunteers to sign a form stating that they understand the risks in serving.